



NOTICE OF MEETING

Meeting:	Audit Committee
Date and Time:	Tuesday 25 October 2022 7.00 pm
Place:	Council Chamber
Enquiries to:	Committee Services committeeservices@hart.gov.uk
Members:	Engström, Hale, Smith, Axaam (Chairman), Southern (Vice-Chairman), Blewett and Davies

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY
FLEET, HAMPSHIRE GU51 4AE

AGENDA

This Agenda and associated appendices are provided in electronic form only and are published on the Hart District Council Website.

Please download all papers through the Modern.Gov app before the meeting.

- **At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- **The Chairman will announce that this meeting may be recorded and that anyone remaining at the meeting has provided their consent to any such recording.**

1 MINUTES OF THE PREVIOUS MEETING (Pages 4 - 7)

The minutes of the meeting held on 26 July 2022 are attached for confirmation and signature as a current record.

2 APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members*.

***Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

3 DECLARATIONS OF INTEREST

To declare disclosable pecuniary, and any other, interests*.

***Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they may have an interest to declare.

4 CHAIRMAN'S ANNOUNCEMENTS

5 SHAPLEY HEATH AUDIT REVIEW

To receive a verbal report from the S151 Officer on the Shapley Heath Audit Review

6 INDEPENDENT AUDIT UPDATE REPORT (Pages 8 - 25)

7 INTERNAL AUDIT PROGRESS REPORT OCTOBER 2022/23 (Pages 26 - 34)

The Committee receive a report on the work undertaken by Internal Audit at each of their meetings. The last report was submitted to the Committee in respect of the period ending June 2022. This report covers the period June to 10 October 2022.

RECOMMENDATION

That the Committee review and note the report.

8 APPOINTMENT OF INDEPENDENT PERSON TO THE AUDIT COMMITTEE (Pages 35 - 43)

To seek the Committee's views as to whether they wish to appoint an independent person or persons to the Audit Committee.

RECOMMENDATION

1. That the Committee recommend to the Council that it approves the appointment of two, non-voting, independent persons to the Audit Committee for a period of three years, commencing 1st March 2023.
2. That the Committee recommends to the Council:

- a. That the constitution should be updated to include for the appointment of no more than two independent co-opted persons to the Audit Committee.
3. That it delegates to the Joint Chief Executives the responsibility for establishing a cross party selection panel, assisted by the statutory officers, who shall be responsible for advertising the positions and making all appointments.
4. That the Committee determine whether an allowance should be paid to the independent persons, and if so, make such a recommendation for Council.
5. That the Committee approve the role profile at appendix A.

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